

Women's Community League of Weston, Inc.

Bylaws

(As amended May 2, 2017)

Article I. Name

The name of this organization shall be the Women's Community League of Weston, Inc., also known as the WCL.

Article II. Mission

The Women's Community League is a non-profit organization with a mission to provide social, philanthropic and educational benefits to the Weston community.

Article III. Members

Section 1. All women who are residents of Weston and who are interested in the mission of the organization shall be eligible for membership and, upon payment of dues, shall be considered Active Members of the WCL.

Section 2. Active Members who become non-residents of Weston may become Associate Members by continuously maintaining their memberships.

Section 3. Both Active and Associate Members have full voting and office holding privileges.

Section 4. Members of any Standing Committee, Interest Group or Special Committee within the WCL must be Active or Associate Members of the WCL.

Section 5. Honorary Membership in the WCL, with all its privileges, except voting and holding office, may be awarded to a member upon a vote of the Board of Directors.

Article IV. Dues

Section 1. The dues of the WCL, for both Active and Associate Members, will be set as deemed appropriate for the needs of the WCL by the Board of Directors.

Section 2. A bill for the Annual Dues shall be sent in mid-April.

Section 3. Those who become new members of the WCL after March 31st will be considered members for the current and following year.

Section 4. Members must notify the Membership Chair of any change of address and any change to contact information.

Article V. Officers

- Section 1. The Officers shall consist of President, Vice-President, Secretary, Treasurer, and Advisor (who is the immediate Past-President).
- Section 2. The Executive Committee shall consist of the President, Vice-President, Secretary, Treasurer and Advisor.
- Section 3. The Executive Committee shall be empowered to act on WCL business between Board Meetings, and on an ad hoc basis as necessary.
- Section 4. The term of service for WCL Officers will be two years. After the completion of their initial term, a Board Member may be invited by the Executive Committee to serve additional one-year terms based on the needs of the Board at that time.
- Section 5. If the Office of the President becomes vacant, an interim President shall be appointed by the Executive Committee until a Special Meeting of the WCL is called to fill the position. If the immediate Past-President is unable to fulfill the Advisor position, the Board of Directors may elect another member, with preference given to Past-Presidents. All other vacancies shall be filled by the Board of Directors.

Article VI. The Board of Directors

- Section 1. The Board of Directors shall be made up of the Officers of the WCL, plus one representative of each Standing Committee or Interest Group. The Board of Directors shall perform the duties prescribed by these Bylaws and by the Parliamentary authority adopted by the WCL.
- Section 2. The Board of Directors shall have control of the WCL and of its property, subject to the Bylaws.
- Section 3. There shall be slated meetings of the Board of Directors on the first Monday of each month, from September through June, and Special Meetings whenever needed. A quorum of the Board of Directors shall be 25% of the Board. Meetings shall alternate between day and evening. The Board of Directors may vote to change the day designated for the slated meeting.
- Section 4. The WCL President shall publish the Agenda for any Board of Directors meeting at least 24 hours in advance.

Section 5 Notice of any special meeting of the Board of Directors shall be given to each member thereof, personally or by e-mail, at least twenty-four hours before such meeting.

Section 6. No member of the Board of Directors shall have more than one vote.

Article VII. WCL General Membership Meetings

Section 1. The Annual Meeting of the WCL shall be held on the second Thursday in May, or on a date to be determined by the President and the Board of Directors.

Section 2. At the Annual Meeting, the President, Vice President, Secretary, and Treasurer shall be elected to serve for two years. The remaining members of the Board of Directors shall be appointed for one or two years dependent on the requirements of the Interest Group or Special Committee she represents.

Section 3. Biannually, a Nominating Committee shall be formed whose duty shall be to nominate candidates for such offices as are to be filled at the ensuing Annual Meeting. The Chair of the Committee shall be the immediate Past President (Advisor). Remaining members of the Nominating Committee shall be appointed by the Board. The Nominating Committee Chair shall serve on the Board of Directors for two years.

Section 4. When WCL business is conducted at General Meetings a simple majority of voting members present shall suffice.

Section 5. Special Meetings of the Membership may be called by the Secretary whenever she is requested to do so by the President or by five members of the Board of Directors. The Secretary shall give at least five-day notice of such meeting to every member of the WCL.

Article VIII. Committees

Section 1. The Nominating Committee shall propose Chairs of Standing Committees, Interest Groups and Special Committees as necessary to carry on the activities and operations of the WCL. The Board of Directors shall prescribe the lines of work to be done by these committees.

Section 2. Each Board Member shall provide a monthly report to the Board of Directors.

- Section 3. Special Committees shall be appointed as directed by the Board of Directors and shall provide a report to the Board of Directors when requested to do so by the President.
- Section 4. At the March meeting of the Board of Directors the President shall appoint an Audit Committee to review the accounts of the Treasurer at the close of the year and to report at the Annual Meeting.
- Section 5. The Nominating Committee shall present the proposed slate of Board Members to the existing Board of Directors. Upon approval, the slate will be presented to the General Membership for a vote at the Annual Meeting.
- Section 6. The Chair of each Standing Committee, Special Committee and Interest Group shall approve all bills incurred by their committee and shall submit all contracts to the Treasurer for her signature.
- Section 7. The President is a Member Ex Officio of all Committees and Interest Groups, with the exception of the Nominating Committee.
- Section 8. The League may establish Interest Groups per the needs of its members. The Interest Groups may establish their own rules and regulations, which must not conflict with the Bylaws of the WCL.
- Section 9. The title of each Standing Committee, Interest Group or Special Committee must have "The Women's Community League of Weston, Inc." appear in print as large, if not larger, than that of the Standing Committee, Interest Group or Special Committee.

Article IX. Parliamentary Authority

The rules contained in "Robert's Rules of Order Revised" shall govern the WCL in all cases to which they are applicable and in which they are not inconsistent with these Bylaws.

Article X. Bylaw Amendments

These Bylaws may be amended at an Annual, General or Special Business Meeting of the WCL by simple majority of members present and voting, provided notice of the proposed amendment has been included with the notice of the meeting.